

Technical sheet
Regarding the registration of students at
the Algerian Higher School of Social Security

Preamble:

The Higher School of Social Security represents a Center of excellence for higher education, which constitutes a strategic instrument for the training and development of human resources in the field of social protection.

It was founded in 2012 by Executive Decree No. 12-158 dated on April 1st , 2012, regarding its creation, organization and operation.

The school is a public establishment, placed under the administrative supervision of the Ministry of Labor, Employment and Social Security and under the educational supervision of the Ministry of Higher Education and Scientific Research. It provides highly qualifying training, opening the way to a university career sanctioned by **professionalizing Masters-type diplomas**.

The School's mission is to contribute to the development of human resources in the field of social protection, in particular through:

- Initial training of highly qualified managers and staff executives working in social security organizations and institutions;
- Continuous training of executives in the public and private sectors and professional organizations;
- Studies and research;
- Organization of conferences, seminars and other scientific and technical events;
- Regional and international cooperation actions for training and research;
- Publication of books and periodical reviews relating to the school's missions.

As part of its statutory missions, the ESSS has initiated cooperation actions that stand out in partnership for initial training in the field of social protection for foreign students from the countries of Arab Maghreb Union Organization and the African countries having French as a common language.

An Agreement between the Government of Algeria and the International Labor Organization (ILO), represented by the International Labor Office, has been signed in Geneva, on June 2013, by Presidential Decree n°14-173 dated on June 2nd, 2014, regarding the ratification of the Agreement between the Algerian Government and the ILO, concerning the Higher School of Social Security in Algiers (ESSS), with the objective of:

- Promote the knowledge and skills needed to the implementation and good management of national social protection systems, in harmony with relevant ILO standards;
- To develop higher education in the field of social protection for the benefit of the human resources of the countries of the Arab Maghreb Union and of the African countries having French as a common language;
- Promote exchanges of experience and expertise in the area of social protection, at regional and international levels;
- To support the establishment of a regional research center by the Government in the field of social protection, linked to other international research centers with the same vocation;
- To promote the international recognition of the school's diplomas.

Under this Agreement, 25% of teaching places and university accommodation and catering places in the School will be reserved for students from these countries.

Conditions relating to titles (diplomas) for the 2022-2023 academic year :

For the 2022-2023 academic year : two (2) professionalizing Masters, in two specialties are offered, namely:

- Social Protection Law,
- Strategic and Operational Management of Social Protection Organizations.

The candidate must hold a bachelor's or engineering degree or a diploma from the National School of Administration or another equivalent foreign title in one of the specialties listed below:

- **The professionalizing master's degree in social protection law:**
 - Bachelor's degree in law,
 - Bachelor's degree in Political Science,
 - Diploma from the National School of Administration (obtained before 2005).
- **The professionalizing master's degree in strategic and operational management of social protection organizations :**
 - Economic science,
 - Management Science,
 - Financial sciences,
 - Applied Economy,
 - Diploma from the National School of Administration (obtained before 2005),
 - Computer science, option: information system.

Conditions relating to foreign students and trainees for the 2022-2023 academic year :

In accordance with Executive Decree No. 10-137 dated on Joumada El Oula 28th 1431, corresponding to May 13th , 2010, amending and supplementing Decree No. 86-61 of March 25th, 1986, setting the conditions for admission, studies and support for foreign students and trainees, the application file includes :

- A legalized copy or translation of the diploma or title for access to the planned training cycle;
- A transcript of marks for candidates applying for post-graduate training graduation;
- A copy of the certificate of success in the Baccalaureate (BAC),
- A copy of the Baccalaureate transcript of marks,
- A n excerpt of birth certificate of the candidate or any other similar document;
- A certificate of nationality;
- A certified true copy of the original of the candidate's passport;
- Two academic recommendations issued by two teachers of the same specialty in the case of post-graduate candidates;

- A medical certificate attesting to the absence of infectious and/or contagious diseases and that the candidate is fit to follow the training that will be provided to him;
- Four recent passport photos.

Regarding the application for the equivalence of diplomas:

- Copy of the ID card of the concerned person,
- a copy of the certificate of success in the Baccaalaureate (BAC),
- a copy of the Baccaalaureate transcript of marks,
- a copy of the foreign diploma, subject of the equivalence request,
- a copy of the transcript of marks of the university course.

A translation is attached to the request for equivalence, in the case of a diploma issued in a language other than: Arabic, French or English.

Requests for equivalence are submitted by the Higher School of Social Security, to the Department of Diplomas and Equivalence of the Ministry of Higher Education and Scientific Research.

The originals of the equivalences of foreign diplomas can only be withdrawn after the deposit of the foreign Diplomas, subject of the equivalence request.

Academic year calendar 2022-2023

N°	Subject	Date
01	Receipt of pre-registration files from foreign candidates	May-June 2022
02	Examination of files and selection of validated applications	June 2022
03	Examination of files for obtaining an equivalence of foreign diplomas at the Ministry of Higher Education	June-July 2022
04	Publication of the notice of validation of applications (Through diplomatic channels)	July-September 2022
05	Receipt of validated applications and definitive registration	September 2022
06	Start of classes	October 2022

Infrastructure of the Higher School of Social Security

1. **Headquarters** : “Deux bassins” Road – Ben Aknoun - Algiers
(near CNAS Family Center).

2. **Capacity**:

The educational capacity of this School is 400 places, including:

- 200 places for higher education spread over the two years of training (for the four masters), i.e. 25 places per year and per master;
- 200 places for continuing education.

- **Administration block in R+ 4:**

- 33 offices,
- 01 meeting room,
- 01 data center room,
- technical rooms including one (01) reserved for the technical management of buildings (air conditioning, video-observation, televisions, telephones, etc.).

- **Pedagogical block in R+3:**

- 01 auditorium with a capacity of 350 seats,
- 01 amphitheater with a capacity of 120 seats,
- 16 classrooms with 24 places each,
- 01 computer room with 20 workstations,
- 01 reading room with 200 places,
- 01 Room for the documentary background,
- 02 VIP lounges,
- 01 meeting room with 30 seats,
- 01 reprography room,
- 01 seminar room with 40 places,
- 12 administrative offices.

- **Accommodation / Catering block in R+ 6**

- Restaurant with a capacity of 300 seats;
- Restaurant with a capacity of 30 seats;
- Restaurant with a capacity of 120 seats;
- Foyer;
- Kitchen and annexes;
- 100 single rooms (50 for boys and 50 for girls);
- 100 single rooms for guests (conferences...);
- Infirmary (4 beds);
- Laundry (equipped, functional).

- **On-call accommodation**

- 04 on-call accommodation and 04 studios.

- **Technical local**

- 02 Guard Posts,
- 02 Access doors (main access and VIP access),
- Parking with a capacity of 300 cars.