

Apályázati felület (webform) bemutatása

Pályázati író szeminárium – Vegyes intézményi összetételű KÖZNEVELÉSI
stratégiai partnerségek (KA201)
2019. január 23.

Apályázati felület, alapelvek

- Weboldal, nem letölthető, folyamatos net kapcsolat
- Automatikus mentés 2 másodpercenként, nincs mentés gomb
- Kitöltés bármikor abbahagyható és folytatható, de sorban kell kitölteni
- Legördülő menü / Több lehetőség megadás / Szöveges szövegdohoz (max. 5000 karakter)
- Tartalmi rész és költségvetés egy oldalon
- Pályázat benyújtása kizárólag online
- Elérés: [pályázatok](#) → [ERASMUS+](#) → [köznevelés](#) → [pályázati dokumentumok](#) → [vegyes intézményi összetételű köznevelés stratégiai partnerségek](#) → [pályázati űrlap](#)

Apályázati felület (webform) használatát segítő útmutatók

- Apályázati felület (webform) használatát segítő útmutató
- Apályázati folyamatot bemutató útmutató

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Apályázati felület elérése



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School Education Staff Mobility (KA101)

This action supports mobility of staff in school education. Teachers, school leaders and other school staff can take part in professional development activities in another country. Available activities include job shadowing, teaching assignments, structured courses and training events.

Application deadline (dd-mm-yyyy hh:mm:ss - Brussels, Belgium Time): 05-02-2019 12:00:00

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Strategic Partnerships for School Education (KA201)

This action supports the development, transfer and implementation of innovative practices, as well as joint initiatives for cooperation, peer learning and exchange of good practices at European level. This application form should be used for Strategic Partnership that will be focused primarily on priorities related to the school education field.

Application deadline (dd-mm-yyyy hh:mm:ss - Brussels, Belgium Time): 21-03-2019 12:00:00

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School Exchange Partnerships (KA229)

This action supports exchanges of pupils and staff to help the participating schools develop as organisations and increase their ability to work in international projects.

Application deadline (dd-mm-yyyy hh:mm:ss - Brussels, Belgium Time): 21-03-2019 12:00:00

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Erasmus+





Call 2019 Round 1 KA2 - Cooperation for innovation and the exchange of good practices

KA201 - Strategic Partnerships for school education

FormId KA201_0E55601F Deadline (Brussels Time) 21/03/2019 12:00:00

Guidelines

















Please have a look at the following information about the KA201 Strategic Partnerships for School Education:

- Mandatory fields are marked in red. They need to be filled in before you are able to submit the form.
- Once all mandatory fields are filled in and the validation rules in a section are observed, sections will be marked with the following sign: . If a section is marked with this sign: , this means that either there is some information missing or not all rules have been respected. Most individual questions will be marked in the same way to make it easy to identify and fix the issues.
- Multiple sections of the form contain tables. You should notice the button on the right side of the table:  This button will allow you to access additional options to work with the table contents.
- Throughout the form, you can display more information about particular questions by positioning your mouse pointer over the question mark sign 
- The form is automatically saved every 2 seconds.
- After closing the form, you will be able to access it under the 'My Applications' tab on the homepage.
- Once the form is submitted, you will be able to re-open and re-submit it until the submission deadline has expired. You can re-open the form from the 'My Applications' tab on the homepage.
- You can find more information in the Guidelines for completing WEB applications:
<https://webgate.ec.europa.eu/fpfis/wikis/display/NAITDOC/Web+Application+Forms+Guidelines>
- If you have any additional questions or if you encounter a technical problem, please contact your **National Agency**. You can find their contact details here: <http://ec.europa.eu/programmes/erasmus-plus/contact>

This application form consists of the following main sections:

- **Context:** This section asks for general information about your project proposal and about the National Agency that will receive, assess and decide on selection of your proposal. Unless otherwise specified in the Programme Guide, the receiving National Agency must be located in the country of the applicant organisation.
- **Participating Organisations:** This section asks for information about the applicant organisation and about other participating organisations involved as partners in the project. The organisation included in the application, needs to be registered in order to receive a Participant Identification Code (PIC) through the [Participant Portal](#).

The PIC is a unique identifier for the organisation within the whole Erasmus+ Programme. It should be requested only once per organisation and used in all applications for all Erasmus+ actions and calls. Organisations that have previously registered for a PIC should not register again. If an organisation needs to change some of the information linked to the PIC, this can be done through the Participant Portal.
- **Project description:** This section asks for information about the stages of the project which should include: preparation, implementation and follow-up.
- **Preparation:** This section asks for information about preparation that you plan to do before the actual project activities take place.
- **Management:** This section asks for information about the activities related to the management of the project, including project management meetings between partner organisations.
- **Implementation:** This section asks about your plans for the implementation of the project, such as monitoring activities, plans for handling of risks, etc.
- **Intellectual Outputs:** This section asks for detailed information about Intellectual Outputs, if you are planning to include any in your project. Only Strategic Partnerships supporting Innovation may apply for dedicated funding for Intellectual Outputs.

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Az űrlap kitöltését segítő jelek



Adott kitöltendő résszel kapcsolatos információ



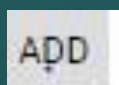
Kötelező mezők ki vannak töltve



Valamilyen információ hiányzik vagy nem szabályszerűen van megadva valamilyen adat az űrlapon



Adatokat itt kell megadni – mindig rákattintani, megmutatkozik, hogy mit kell kitölteni



További információk megadása

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Context

Main objective of the project

Project Acronym

Project Start Date (dd-mm-yyyy)

Project Total Duration

Project End Date (dd-mm-yyyy)

National Agency of the Applicant Organisation

Language used to fill in the form

For further details about the available Erasmus+ National Agencies, please consult the following page: <https://ec.europa.eu/programmes/erasmus-plus/contact>Saved (Local Time)
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Participating Organisations

Please note that the PIC code is a unique identifier for the organisation within the whole Erasmus+ Programme. It should be requested only once per organisation and used in all applications for all Erasmus+ actions and calls. Organisations that have previously registered for a PIC should not register again. If an organisation needs to change some of the information linked to the PIC, this can be done through the Participant Portal.

Please make sure that all organisations participating in the application (and schools in particular) are legally and practically able to take part in a multi-beneficiary contract. Schools that are not able to participate in a multi-beneficiary contract may consider applying for School Exchange Partnerships instead. For more information about different contracting models for Strategic Partnerships, please consult Part C of the Programme Guide or contact your National Agency.

Applicant Organisation

PIC	Legal name	Country
946985102	TPF Demo TKA	Cyprus

[View Organisation Details](#)
[Refresh Organisation Data](#)

Partner Organisations

No	PIC	Legal name	Country
1	922378821	Tempuska	Slovakia
2	907404349	EszterKo International Secondary School	Finland

ADD PARTNER

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Participating Organisations / Applicant Organisation | **Details** | Profile | Associated Persons | Background and Experience

Applicant Organisation Details (PIC 946985102)

Legal name	TPF Demo TKA		Legal name (national language)	Az intézmény teljes hivatalos neve magyarul	
National ID (if applicable)	1234587	Department (if applicable)		Acronym	
Address	Ferenc utca 2.		Country	Cyprus	
City	Budakeszi	P.O. Box	2545	Postal Code	2545
Telephone	+36587894610184	Fax		CEDEX	
Website	www.tkadeo.hu		Email		

Profile

Type of Organisation

Is your organisation a public body? Yes

Is your organisation a non-profit? Yes

Associated Persons

















ID	Name	Role	Preferred Contact
1	Legal Representative	<input type="radio"/>
2	Contact Person	<input checked="" type="radio"/>

ADD ASSOCIATED PERSON

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Project Description | Priorities and Topics | Project Description | Participants

Project Description

Priorities and Topics

Please select the most relevant horizontal or sectoral priority according to the objectives of your project.

HORIZONTAL: Supporting individuals in acquiring and developing basic skills and key competences

HORIZONTAL: Supporting individuals in acquiring and developing basic skills and key competences

HORIZONTAL: Open education and innovative practices in a digital era

HORIZONTAL: Sustainable investment, quality and efficiency of education, training and youth systems

HORIZONTAL: Supporting educators

HORIZONTAL: Social inclusion

HORIZONTAL: Social and educational value of European cultural heritage, its contribution to job creation, economic growth and social cohesion

HORIZONTAL: Transparency and recognition of skills and qualifications:

SCHOOL EDUCATION: Promoting a comprehensive approach to language teaching and learning

SCHOOL EDUCATION: Strengthening the profiles of the teaching professions

SCHOOL EDUCATION: Building capacity for organisation and recognition of learning periods abroad

SCHOOL EDUCATION: Increasing access to affordable and high quality early childhood education and care

SCHOOL EDUCATION: Tackling early school leaving and disadvantage

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Please select up to three topics addressed by your project.

Civic engagement / responsible citizenship

Select up to 3 topics

Project Description

Please explain the context and the objectives of your project. Why should this project be carried out transnationally?

ddd

What results are expected during the project and on its completion?

mmkmc

If relevant, please select up to two additional priorities according to the objectives of your project.

ADULT EDUCATION: Improving and extending the supply of high quality learning opportunities tailored to the needs of individual low-skilled or low-qualified adults

Please select priorities...

- ADULT EDUCATION: Developing mechanisms to monitor the effectiveness of adult learning policies or to track the progress of adult learners.
- ADULT EDUCATION: Extending and developing the competences of educators and other personnel who support adult learners
- ADULT EDUCATION: Improving and extending the supply of high quality learning opportunities tailored to the needs of individual low-skilled or low-qualified adults
- ADULT EDUCATION: Increasing the demand and take-up through effective outreach, guidance and motivation strategies
- ADULT EDUCATION: Supporting the setting up of, and access to, upskilling pathways
- HE: Building inclusive higher education systems
- HE: Consolidating and improving evidence-building on higher education
- HE: Fostering effective and efficient system-level funding and governance models
- HE: Promoting and rewarding excellence in teaching and skills development

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Please provide detailed information about the project activities that you will carry out with the support of the grant requested under the item 'Project Management and Implementation'

ss

Transnational Project Meetings

Transnational project meetings: how often do you plan to meet, who will participate

sss

Please specify the funds requested to organise the planned Transnational Project Meetings

Transnational Project Meetings Summary

ID	Leading Organisation	Meeting Title	Country of Venue	Starting Period	No. of Participants	Grant
No records found						
Total					0	0.00 EUR

ADD

Project Management

How will you ensure proper budget control and time management in your project?

cc

How will the progress, quality and achievement of project activities be monitored? Please describe the qualitative and quantitative indicators you will use. Please give information about the involved staff, as well as the timing and frequency of the monitoring activities.

cc

Bizonyos mezők a projekt céljai függvényében kitöltendők (az űrlap nemjelöli kötelezőként) → pl. nemzetközi partnertalálkozó, nemzetközi tanulási, oktatási, képzési tevékenységek, szellemi termék, rendkívüli támogatás.

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Intellectual Outputs Details (01)

Output Title

ss

Output Description (including: elements of innovation, expected impact and tra

sss

Output Type

Learning / teaching / training material – Educational game

Start Date (dd-mm-yyyy)

25-09-2019

End Date (dd-mm-yyyy)

16-04-2020

Please describe the division of work, the tasks leading to the production of the intellectual output and the applied methodology

ccc

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Languages

Dutch

Select ...

Media

Database

Select ...

Leading Organisation

EszterKo International Secondary School

Participating Organisations

Muszi

Select ...

Intellectual Output Budget

Please specify the staff resources which you need to produce the Intellectual Output.

Id	Organisation	Administrative Support Staff	Managers	Teachers/Trainers/Researchers	Technicians	Grant
1	<input checked="" type="checkbox"/> EszterKo International Secondary School (907404349)	0 EUR	0 EUR	0 EUR	0 EUR	0 EUR
2	<input checked="" type="checkbox"/> Múszki (948183828)	0 EUR	0 EUR	0 EUR	0 EUR	0 EUR
Total		0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR

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Nemzetközi partnertalálkozó, nemzetközi tanulási, oktatási, képzési tevékenységek

- eseményeket egyesével létrehozni
- támogatást küldő intézményenként igényelni



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Intellectual Output Budget Details

Organisation

Müszki

Country of the Organisation

Hungary

Category of Staff	No. of Working Days	Grant per Day	Grant
Managers	<input type="text" value="0"/>	0.00 EUR	0.00 EUR
Technicians	<input type="text" value="10"/>	55.00 EUR	550.00 EUR
Administrative support staff	<input type="text" value="0"/>	0.00 EUR	0.00 EUR
Teachers/Trainers/Researchers	<input type="text" value="4"/>	74.00 EUR	296.00 EUR
Total	14		846.00 EUR

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[Learning, Teaching, Training Activities](#) / [Activity Details](#) | [Activity Details](#) | [Groups of Participants](#)

Activity Details (C1)

In this section, you are asked to provide details about this specific activity.

The section consists of two parts: Activity Details and Groups of Participants.

In the first part (Activity Details) you are asked to provide information about the planned activity as a whole (e.g. its venue, duration, etc.), to define the activity's lead organisation, and to list the other participating organisations. The lead organisation is typically the one hosting the activity in its premises. In case you decide to organise the activity outside of the lead organisation's premises, you must respect the detailed rules provided in the Programme Guide and you need to provide an explanation for this choice as part of the activity description. The other participating organisations are all project partners who will send their participants to take part in the activity. Adding a partner organisation to the list of participating organisations will allow you to ask funding for their participants in the second part of this section.

In the second part (Groups of Participants) you are asked to provide some details about the participants who will take part in this activity. The main purpose of this section is to calculate the budget that the project will receive for the participants' travel, individual support and other expenses. The participants are organised in groups for easier calculation. Each group and its budget are linked to their sending organisation.

<p>Field</p> <div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 5px;">SCH - SCHOOLS</div> <p>Activity Title</p> <div style="border: 1px solid #ccc; height: 20px; margin-bottom: 5px;"></div> <p>Activity Description (including profile of participants per organisation, goals and results of the activity)</p> <div style="border: 1px solid #ccc; height: 100px; margin-bottom: 5px;"></div> <p>Leading Organisation</p> <div style="border: 1px solid #ccc; height: 20px; margin-bottom: 5px;"></div>	<p>Activity Type</p> <div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 5px;"> <div style="background-color: #007bff; color: white; padding: 2px;">Short-term exchanges of groups of pupils</div> <div style="padding: 2px;">Long-term study mobility of pupils</div> <div style="padding: 2px;">Long-term teaching assignments</div> <div style="padding: 2px;">Short-term joint staff training events</div> <div style="padding: 2px;">Blended mobility of school learners</div> </div> <p>Participating Organisations</p> <div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 5px;">Select ...</div>
Country of Venue	
Starting Period	09-2019

0/5000

Groups of Participants

In the following table, please define the groups of participants who will require funding to participate in this activity. Participants who do not require funding (for example local participants) do not need to be specified in this part.

ID	Sending Organisation / Country	Distance Band	...	No. of Participants	No. of Accompanying Persons	Grant
1			0		0.00 EUR

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18 Jan 2019 11:17:29
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Group 1, Activity C1 (tevékenység)

To request funds for participants in this group, please complete the information below.

Please note that there are two categories of persons who can be funded: people directly taking part in the planned activity (always referred to as participants) and accompanying persons. Accompanying persons include teachers or other staff travelling together with pupils, as well as assistants supporting participants with special needs.

Grant rates for Individual Support are different for participants and accompanying persons. Therefore, you need to specify the requested duration for Individual Support separately for the two categories of persons. At the same time, grants for travel are the same for participants and accompanying persons. Therefore, for travel you should add together all persons requiring a grant.

Finally, please be aware that in case later on you decide to modify the information about the activity (e.g. its duration or number of participants), the modification will not be automatically reflected for the different groups of participants and different budget items. Therefore, please make sure that all budget requests are correct before submitting your application.

Activity Type <input type="text" value="Short-term exchanges of groups of pupils"/>	Country of Venue <input type="text" value="Finland"/>	
Organisation / Country <input type="text" value="EszterKo International Secondary School / Finland"/>	Duration (days) <input type="text" value="6"/>	
No. of Participants <input type="text" value="6"/>	No. of Accompanying Persons <input type="text" value="2"/>	Total No. of Participants and accompanying persons <input type="text" value="8"/>

Távolsági sáv kalkulátor szerint

Group Budget

Travel

Distance Band <input type="text" value="0 - 9 km"/>	No. of Participants <input type="text" value="8"/>	Grant per Participant <input type="text" value="0.00"/> EUR	Total Travel Grant <input type="text" value="0.00"/> EUR
--------------------------------------------------------	-------------------------------------------------------	----------------------------------------------------------------	-------------------------------------------------------------

Exceptional Costs for Expensive Travel

Request Exceptional cost for expensive travel.

Individual Support

Please note that additional individual support for up to two travel days may be requested if the participants are required to travel on the day before or after the activity.

No. of Participants <input type="text" value="6"/>	Duration per Participant (days) <input type="text" value="6"/>	Grant per Participant <input type="text" value="348.00"/> EUR	Total (for Participants) <input type="text" value="2,088.00"/> EUR
No. of Accompanying Persons <input type="text" value="2"/>	Duration per Accompanying Person (days) <input type="text" value="6"/>	Grant per Accompanying Person <input type="text" value="636.00"/> EUR	Total (for Accompanying Persons) <input type="text" value="1,272.00"/> EUR
Total Individual Support Grant <input type="text" value="3,360.00"/> EUR			



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Annexes

The maximum number of all attachments is 11 and the maximum total size is 10240 KB.

Please download the Declaration of Honour, print it, have it signed by the legal representative and attach. [DOWNLOAD DECLARATION OF HONOUR](#)

File Name	File Size (kB)
⚠ Declaration of Honour is required.	

[ADD DECLARATION OF HONOUR](#)Please download the Mandates, print them, have them signed by the legal representatives and attach. [DOWNLOAD MANDATES](#)

File Name	File Size (kB)
⚠ Mandates are required.	

[ADD MANDATES](#)

Please attach any other relevant documents. ⓘ

If you have any additional questions, please contact your National Agency. You can find their contact details [here](#).

File Name
Total Size (kB)

[ADD FILE](#)

Kötelező melléletek

- Declaration of Honour
- Mandátumlevelek

Ajánlott melléklet:

- Gantt-diagram (honlapról elérhető a minta)

További tudnivalók

- Budget summary – nem lehet kitölteni, behozza az előző oldalakon megadott pénzügyi adatokat
- Project summary – összefoglalót kell írni, ami ismertetőként is megállja a helyét
- Az egyes tevékenységek bemutatása, szellemi termék leírása – rendszert adni, strukturálttá tenni, az űrlap nem ad ehhez mintát, önállóan kell tudni bemutatni (pl. szellemi termék részei, a terméken dolgozó szakemberek megmutatása, multiplikációs rendezvények, nemzetközi tanulási, oktatási, képzési események céljainak, szerkezetének ismertetése)
- Szükségletelemzés mint fogalom nem jelenik meg, a kontextust érintő részben kell bemutatni
- Apályázati kalauzban részletesen le van írva, hogy mihez mit kell írni.

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Checklist

Before submitting your application form to the National Agency, please make sure that:

- It fulfils the eligibility criteria listed in the Programme Guide.
- All relevant fields in the application form have been completed.
- You have chosen the correct National Agency of the country in which your organisation is established. Currently selected NA is: HU01 Tempus Public Foundation

Please also keep in mind the following:

Mandates of each partner to the applicant, signed by both parties, should be submitted as an annex to the application form. If the application is approved for funding, signed mandates will be considered as a condition for signature of the grant agreement.

The documents proving the legal status of the applicant must be uploaded in the participants' portal (for more details, see Part C of the Programme Guide - 'Information for applicants').

Data Protection Notice

PROTECTION OF PERSONAL DATA

The application form will be processed electronically. All personal data (such as names, addresses, CVs, etc.) will be processed pursuant to Regulation (EC) No 45/2001 on the protection of individuals with regard to the processing of personal data by the EU institutions and bodies and on the free movement of such data. Any personal data requested will only be used for the intended purpose, i.e. the processing of your application in accordance with the specifications of the call for proposals, the management of the administrative and financial aspects of the project if eligible and the dissemination of results through appropriate Erasmus+ IT tools. For the latter, as regards the details of the projects' contact persons, an unambiguous consent will be requested.

For the full description of the collected personal data, the purpose of the collection and the description of the processing, please refer to the Specific Privacy Statement (see link below) associated with this form. http://ec.europa.eu/programmes/erasmus-plus/documents/eplu-link-eforms-privacy_en.htm

- I agree with the Specific Privacy Statement on Data Protection

Saved (Local Time)
17 Jan 2019 10:50:17
by Ildiko HLAVATY

[PDF](#)[SUBMIT](#)

Published Mon Jul 09 09 2018 00:00:00 GMT+0200

Following the launch of the European Solidarity Corps, the Erasmus+ volunteering accreditation process will be discontinued for all organisations except for those from former Yugoslav Republic of Macedonia, Iceland, Liechtenstein, Norway and Turkey. Organisations established in those countries can still submit an application for E+ volunteering accreditation to their National Agencies. All other organisations should apply for a European Solidarity Corps Quality Label at <https://ec.europa.eu/youth/solidarity-corps>. Organisations established in a partner country neighbouring the EU can submit an application for a Quality Label at a relevant SALTO.


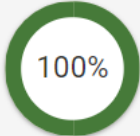




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2019 KA201 R1	Application State : SUBMITTED	Completion Status : COMPLETE	Last Modification : 17-01-2019 11:32:30 (Brussels Time)
 <p>Erasmus+ Strategic Partnerships for School Education (KA201) Próbapályázat23 Total grant: 50936 EUR</p> <p>Application Owner: HLAVATY Ildiko Form ID: KA201-DE55601F Last Submission: 17-01-2019 11:42:24 (Brussels Time)</p>	 <p>100%</p>	 <p>63 Days Remaining</p>	<p>Submission Deadline: 21-03-2019 12:00:00 (Brussels Time)</p>
 <p>Erasmus+ Strategic Partnerships for School Education (KA201)</p> <p>Application Owner: HLAVATY Ildiko Form ID: KA201-8B4F798D</p>	<p>Submission Deadline: 21-03-2019 12:00:00 (Brussels Time)</p>		
 <p>Erasmus+ Strategic Partnerships for School Education (KA201)</p> <p>Application Owner: HLAVATY Ildiko Form ID: KA201-5402A5CC</p>	<p>Submission Deadline: 21-03-2019 12:00:00 (Brussels Time)</p>		
 <p>Erasmus+ Strategic Partnerships for School Education (KA201)</p> <p>Application Owner: HLAVATY Ildiko Form ID: KA201-57A91009</p>	<p>Submission Deadline: 21-03-2019 12:00:00 (Brussels Time)</p>		

Apályázat benyújtása

2019. március 21. déli 12:00 (budapesti idő szerint)

Csak a koordinátor intézmény nyújtja be.

Ne az utolsó pillanatban, hogy legyen idő:

- ▶ a partnereknek elolvasni,
- ▶ aláíratni,
- ▶ technikai problémát megoldani.

Kérdések

